



CAMP OLAVE INFORMATION SHEET

PAYMENT OF FEES	Return the Confirmation form, along with your payment to the Booking Agent <i>four weeks</i> prior to your camp. <i>This form is your receipt.</i> Make a copy for your files. In the event that you need to pay for additional campers, either send another copy of the Confirmation form; or note on the cheque with your name, dates of your camp, campsite, number of campers and number of nights.
ORIENTATION	Every Responsible Site Guider must receive an orientation each and every time they come to Camp Olave. Phone your respective Site Manager – listed on the sheet you received from the Booking Agent. If you're with a large camp and have booked more than one site, each Guider who is in charge of a site or the Site Quartermaster must phone for a site specific orientation.
SAFE GUIDE	<p>Swim Tests: Anyone (girl or adult) who wants to swim without a personal floatation device (PFD) must take a swim test. This includes non-members. Successful girl swim tests are valid forever! It is the Guider's responsibility to ensure that successful swim test results are entered into iMIS records.</p> <p style="text-align: center;"><u>No one can enter the water without Lifeguards present</u></p> <p>If a participant does not successfully complete the swim test, they are considered a non-swimmer and cannot go in water more than mid-calf-deep without a PFD. To successfully complete the test the swimmer must: swim 50 meters and then immediately tread water for one minute (refer to the on-line Safe Guide at the GGC website; "Water Activities" section).</p> <p>Once a girl/adult has passed the swim test she does not need to do the boat test. Participants who can show proof of completion of Red Cross Swim Kids 5, Lifesaving Society Swimmer 4 or the equivalent in the last 5 years may be exempt from the swim test. During the summer months (May to August while the lifeguards are at camp), Camp Olave receives blanket approval for swimming and boating activities. It is not necessary for individual Guiders to submit information to the Water Activities Advisor. If you are planning any waterfront activities that are outside the established waterfront, you must complete all Safe Guide requirements, as per Safe Guide Water Activities section.</p> <p>Emergency Response Guidelines and the Emergency Response Plan SG.4 for procedures to follow while at camp are posted on each site. Guiders are responsible for their own SG.4 form while traveling to and from camp.</p>
CAMP CHECK-IN	<p>Contact the Camp Olave Caretakers 48 - 72 hours before coming to camp and confirm your booking and arrival time. Check in with the Caretakers, immediately upon arriving to camp and hand in your "Participant List". A Participant List includes name, address, phone number and emergency contact for everyone in your group.</p> <p>***NO LIST - NO KEY***</p> <p style="text-align: center;">Camp Phone: 604-885-2163 Camp Email: campolave@outlook.com Camp Address: 1570 Jack Road, Sechelt, BC V0N 3A1</p> <p><i>Directions to camp and a map are on our website: www.campolave.com</i></p> <p>Bring a cell phone or use the office phone – the Caretaker's phone is NOT for campers use or for messages to campers.</p>
CHECK-IN TIME	12:00 noon, unless prior arrangements have been made.
CHECK-OUT	Arrange checkout time with the Caretaker. In July and August checkout time must be done by 11:00 a.m. This includes all cleaning and personal equipment and belongings packed up.
PARKING	Only one vehicle, designated for emergencies, is to be kept on site and backed into the parking space at the site. Others to be parked in the designated parking area. Park in "train" formation with a note on each dashboard stating the site of where to find the owner.
GROCERIES	Save shopping time & maybe a vehicle ferry fare by having your groceries delivered to camp by a local store. <u>Contact the Caretakers and advise of delivery day & time.</u> Fax your detailed shopping list with your site name and arrival time on it to: I.G.A., Wilson Creek 604-885-6331 Fax: 604-885-6383 iga083@igabc.com Clayton's, Sechelt 604-885-2025 Fax: 604-885-5148 orders@claytons.ca I.G.A., Gibsons 604-886-3487 Fax: 604-886-8242 iga056@igabc.com Super Valu, Gibsons 604-886-2424 Fax: 604-886-4801 info@supervalugibsons.ca
SUPPLIES	<p>Bring your own garbage bags, dish soap, tea towels, oven mitts, bleach and hand soap, paper towels BUT take your unused supplies home with you!</p> <p>Toilet paper is supplied. A clear recycling bag along with glass, bathroom and floor cleaner is also supplied.</p>
DAMAGE	Report all damage to the Caretaker. Please use the Site Maintenance Forms. There is zero tolerance for graffiti. Camps are billed a minimum of \$60 for its removal and any damage to the campsites or camp property. The camp belongs to all of



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	us please respect it. For your safety and to prevent rocks being dislodged do not allow campers to climb the seawall – use the beach pathways to access the beach.
HYDRO & WATER	Conserve energy and water! <i>Our water is metered.</i> Turn off lights and heat when not needed. (Do not turn off the heat in the Nature House).
SANITATION	All campsites have septic systems, which have a limited capacity for wastewater. Please use outdoor shower to rinse off after swimming. Limit showers for the girls. Use bleach and detergents sparingly. Discard sanitary and any other products in wastebaskets. Use only the supplied single ply toilet paper in toilets.
GARBAGE & RECYCLING	Put <u>flattened</u> cardboard boxes in the bin behind the garage. Put other clean recyclables (recycling guide posted at each site) in a CLEAR plastic bag in the cardboard bin. Take other recyclables home. All other garbage goes in the dumpster. Please send an adult with the girls when they do the garbage as bins have heavy lids. Frequently, there are bear sightings at camp so BE BEAR AWARE . Please do not leave food or garbage outside at any time. Outdoor sites remove all garbage to the dumpster after each meal.
FUEL	Cut wood is for site use ONLY. Do not use for beach campfires. Collect driftwood from the beach for beach fires. Beach fires must be 10 feet below the high tide line. Do not leave fires unattended and extinguish them before leaving. Do not burn garbage or 3 hour logs in the fireplaces. Leave kindling for the next camp.
PETS	Absolutely no pets are allowed in camp.
PROGRAM	Make your camp preparations easier by using the program options and equipment available at camp. Some are listed at the end of this orientation form. For a full listing check out www.campolave.com/programguide.pdf For Forestry Tours at camp contact Dave Elstone (delstone@dccnet.com or 1-604-740-8226) –cost is a minimum \$20 donation, proceeds to the Nature House, to be given to the Caretakers.
SMOKING	Permitted in outside areas only. Please bring your own tin can for your cigarette butts. Please ensure tin is partially filled with sand before using. Clean up after.
ALCOHOL	NO alcoholic beverages when camping with girls. At adult only events, alcohol may be consumed inside buildings. All bottles/cans etc. are to be taken home (not tossed into the dumpster).
HOSPITAL	Located in Sechelt on Hwy 101. Sechelt Hospital is approximately a 10 minute drive. Phone ahead to 604-885-2224. Be sure to take the person’s Health Form with you.
TELEPHONE	The phone is in the office located to the left of the garage. Please keep calls brief. <i>If you use your cell phone to call 911 please have the camp’s exact address available. 1570 Jack Road, Sechelt</i>
CLEANING	The Camp Olave Management Committee will now be paying the cleaning fee for the following sites: Kwi Kwa, Galalina Cottage, Ranger, Hideaway, Brock, Nawilak, Gingerbread, Tipi Wakan and HiYuWin. There will no longer be a charge to the Units. Continue to complete the items listed on the back of the Site Maintenance form given to you by the On-site Manager at check-in. At the completion of a camp, Dude’s, SiYayLum bathrooms and the Royal Flush will also be professionally cleaned at no cost to the camps. Camps will still be required to keep the washrooms tidy during their stay. Groups camping on AhAhWahKie, Galalina, Kutawa and SiYayLum will continue to do their own cleaning. Instructions will be listed on the back of the Site Maintenance form given to you by the On-site Manager at check-in.



<p>TRANSPORTATION</p>	<p><i>Remember that you need one vehicle at camp for emergency purposes (or more if using multiple sites that are spread out).</i></p> <p>Public Transit: to Horseshoe Bay: Express Bus 257 from Vancouver - see www.translink.ca .</p> <p>B.C. Ferries: group rates 1-888-223-3779 or www.bcferries.com .</p> <p>Sechelt School Bus, contracted by Third Wave, contact is Randy Gould – inquire using randyg@thirdwavebus.com or 604.885.2513. They pick up at the ferry and take you into camp. You may require 2 buses, as they do not put luggage and passengers in the same bus.</p> <p>Third Wave Bus Company: 604-247-1221 or tammy@thirdwavebus.com and ask for Tammy.</p> <p>Shuttle Service – Sunshine Coast Circle Tours (sunshinecoastcircletours.com) The contact is TJ, you can get a quote using the web form, at info@sunshinecoastcircletours.com or tarjei65@hotmail.com. Call or leave a message at 604.740.0703. Be persistent – they are very busy. They have 11 and 21 person shuttles available for charter and run regular shuttle service from May-September. They will take both passengers and luggage. They also run a 24 hour taxi service.</p> <p>BC Transit (Sunshine Coast Regional Transit System) Phone 604.885.6899 (voice system) or bctransit.com/sunshine-coast From the ferry to a bus stop on the opposite side of the highway from Camp Olave. This is NOT recommended, except for returning to the ferry when the bus stop is on the same side of the highway as camp. Crossing the highway is extremely dangerous as your visibility is limited. No guarantee that you can take the bus you want. The bus does not take luggage. This is a first come, first serve basis for the bus and that there will not be another one sent if the first one fills up. If you want to speak to a person, go through the voicemail system and wait until a person answers. You should do this in order to advise them of a large group.</p>
<p>ARCHERY</p>	<p>May to August – Lifeguards will contact you two weeks prior to your arrival to schedule archery</p> <p>Off Season: Sign up in the office when you arrive at the camp. Instructions are given annually, without exception. Please contact Caretaker at least a week ahead to schedule training. Pair archery with the adjacent FITNESS CIRCUIT.</p>
<p>CANOEING & KAYAKING</p>	<p>May to August - Lifeguards will contact you two weeks prior to your arrival to schedule waterfront activities and swim times for camps that run from May to August.</p> <p>Off Season: not available</p>
<p>SWIMMING</p>	<p>In the designated area under Lifeguard supervision only. No one should go in the water unless a lifeguard is in attendance. Lifeguards will contact you two weeks prior to your arrival to schedule swim times. Off Season call Gibsons Pool at 604-886-9415 if you require a lifeguard. BARNACLES!!! CLOSED TOE & HEEL WATER SHOES A MUST. NO CROCS!</p>
<p>CRESTS</p>	<p>Crests are available. Refer to your check-in package for information on how to order. See the web site or the crest boards on site. Cash or unit cheque only. Make cheques payable to “GGC -The Trading Post”.</p>
<p>ENCHANTED FOREST</p>	<p>Does not need to be booked. The entrance is right by the Nature House.</p> <p>If you wish to add to the display all contributions must follow these guidelines:</p> <ul style="list-style-type: none"> • made of wood, plastic or other weatherproof material • wired and nailed together not glued • painted with craft paint or coloured with permanent markers • identified with your unit name, district and date in keeping with the “Enchanted” theme (fairy tales, nursery rhymes, fairies, magical creatures, animals, etc.) <p>Displays must be positioned anywhere along the trail where there is room. Painted rocks should be placed along the sides of the trail NOT in the display areas. If you have any questions, please contact Katie Caple at 604.885.4046 or email at kcaple@telus.net.</p>
<p>FIELD SITE</p>	<p>Great for games and activities and very near the beach and the central flag poles. Use it for a picnic or as a program area for your big camp. It has power outlets.</p>
<p>FITNESS CIRCUIT</p>	<p>Does not need to be booked. The circuit has eight stations and is located next to the Archery Range. The eight stations, a park bench and new signs complete the fitness circuit.</p>



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LOW ROPES COURSE	The Low Ropes Co-ordinator or the lifeguards will contact you 2 weeks prior to arrange a time. You cannot use the course without a trained facilitator present. Due to weather conditions the course is usually closed over the winter.
FRIENDSHIP FIRE	Do some bridging and try to co-ordinate use with another group. Take a sit-upon and clean up after use. No cooking allowed. Put out fires with sand only.
HIKING & ORIENTEERING	See the Summer Staff in the summer months. At other times, maps and self-guided kits are available at the Office. Geocaching available from Caretaker.
I.O.D.E. HALL	Electrical outlets, tables, wood stove, ping pong and a selection of board game available. No overnight use. Vacate the building by 10:30 p.m.
NATURE HOUSE & GARDEN	A great place to find native plants, natural history displays, hands-on activities and reference books. A TV monitor, VCR and DVD players are available with a small library of nature & general interest videos & DVDs. Reservation book & key are in the office. Sky Scout for astronomy is available from the Caretaker.
OUTDOOR CHAPEL	Perfect for your group's Guides Own.
MISCELLANEOUS	Male members of your family must be accompanied by an adult female when walking around camp. The cooking of live shellfish (e.g. crab) is not allowed in the cottages. There is NO bike riding on camp property. The use of campers and motor homes is not permitted on camp property. We expect all camps to respect quiet time 11:00 PM – 7:00 AM. The Caretaker lives in the house by the water. Please respect their privacy and do not phone or knock on their door after 9:00 pm.