



**Amazing Arts 2018  
July 15 – 21, 2018  
Camp Olave**

**JOB DESCRIPTIONS**

**Position: Site Coordinator**

**Duties:**

- Is the leader for a particular site and fosters a friendly, cooperative and fun environment
- Liaises with core staff, reports to Patrol Guiders.
- Ensures that all Camp Olave policies and procedures are communicated to and understood by the patrols.
- Ensures that the patrols are doing assigned duties.
- Encourages the patrols to practice minimum impact camping and teaches appropriate camp skills if necessary.
- Ensures communication of program changes to the patrols. Plans site program as required with Patrol Guiders. Other duties as may be required. First Aid training will be an asset.
- Assists the quartermaster on site by having the assigned patrol help prepare the meals and communicating directly with the Quartermaster about the meals and supplies required.

**Position: Patrol Guider**

**Duties:**

- Supervises a patrol of girls for all activities and patrol duties. First Aid training will be an asset.
- Liaises with and assists the Site coordinator. You will be expected to help where necessary with activities and program, etc. as required

**Position: Site Quartermaster**

**Duties:**

- Manages food supplies for a site – food will be supplied by central Quartermaster.
- Cooks for the girls and Guiders on site with the assistance of patrols. Food Safe is recommended. Large sites may have 2 QMs.
- Quartermaster assists the Site Coordinator as needed.

**Would you like to lead a program session? Let us know.**

Program staff are usually also assigned to a site for accommodation and ratio and usually also act as Patrol Guiders. For information email us at [amazingartsagain@gmail.com](mailto:amazingartsagain@gmail.com) or call Linda at 605-828-5905 or Rosemary at 604-298-5936.